



THE SCRIPT

QUARTERLY NEWSLETTER
MISSISSIPPI BOARD OF PHARMACY

Issue XXVI

October 2025

NEXT BOARD MEETINGS

Our next regularly scheduled board meetings for 2025 will be held on:

- November 20, 2025
- January 15, 2026
- March 4, 2026 (Location TBD)
- May 28, 2026

at the Board of Pharmacy's office located at 6311 Ridgewood Road, Suite E 401 Jackson, MS. The meeting will begin at 9:00 a.m.

NEW BOARD MEMBER: PATTI HAWKINS

New Board Member Patti Hawkins officially took her oath of office at the September 18, 2025, Pharmacy Board Meeting. She will serve a five-year term ending in 2030.

We look forward to working with Patti Hawkins and congratulate her on her appointment.



GATEWAY PROFILES AND SECURITY: SAFEGUARDING OUR DIGITAL SPACE

As we observe National Cybersecurity Awareness Month, the importance of unique user profiles in security protocols is crucial. Each user must have a unique username and password to ensure safety.

Importance of Individual Profiles:

- No Sharing: Prevents unauthorized access.
- Vulnerability Protection: Shared credentials expose users to threats.
- Accountability: Shared accounts obscure responsibility for malicious actions.

Following these guidelines is essential for protecting users and sensitive information, fostering a safer digital environment.

VACCINATIONS AND THE PREP ACT: CAN PHARMACISTS STILL AUTHORIZE COVID VACCINATIONS?

Certain Influenza and COVID provisions of the PREP Act were extended until December 31, 2029. Recent FDA label changes to the COVID vaccine and potential changes to ACIP recommendations had many wondering if pharmacists may still order and administer COVID vaccinations without a prescription. The latest ACIP recommendations support continued allowance of qualified pharmacists to order and administer influenza and COVID vaccinations pursuant to the PREP Act requirements and for qualified pharmacy technicians, interns, and pharmacy students to administer influenza and COVID vaccinations pursuant to the PREP Act requirements.

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BEYOND THE COUNTER

THIS OCTOBER, WE CELEBRATE AMERICAN PHARMACISTS MONTH AND PHARMACY WEEK—HONORING ALL WHO GO BEYOND THE COUNTER TO PROVIDE EXCEPTIONAL CARE, ENSURE MEDICATION SAFETY, AND IMPROVE THE HEALTH OF MISSISSIPPI COMMUNITIES.

TO OUR PHARMACISTS:

We celebrate all Mississippi pharmacists who go Beyond the Counter—whether through direct patient care, education, public health, or the essential work of dispensing medications safely and accurately. Every role matters. Your expertise ensures that patients receive the right medications, the right information, and the highest quality of care. Thank you for your commitment to excellence and for the many ways you advance the health of our communities each day.

TO OUR PHARMACY TECHNICIANS:

Thank you to our dedicated pharmacy technicians who go above and beyond to ensure accuracy, safety, and efficiency in every prescription. Your professionalism and attention to detail keeps our pharmacies running smoothly and patients safe. You are the foundation of our profession.

TO OUR PHARMACY STUDENTS:

To our future pharmacists—thank you for embracing the spirit of going above and beyond. Your curiosity, compassion, and commitment to learning represent the next generation of pharmacy leaders. Continue to pursue excellence and innovation as you prepare to make a lasting impact on patient care in Mississippi.

STAFF RECOGNITION

The Mississippi Board of Pharmacy proudly recognizes members of our team who are celebrating milestones of service this year. Their dedication, professionalism, and commitment to the Board's mission exemplify what it means to go above and beyond in service to the citizens of Mississippi.

We extend our sincere appreciation to the staff members marking five and twenty years of service with the Board. Your hard work and leadership help ensure the continued success of our programs and the advancement of pharmacy practice throughout the state. (Not Shown: James Ramsey- 5 years)



ANIKA LEE
LICENSING PROFESSIONAL
5 YEARS



ALECIA WASSON
LEGAL ASSISTANT
20 YEARS



TODD DEAR
ASSOCIATE DIRECTOR
5 YEARS



STEPHANIE MUELLER
DIRECTOR OF MS PMP
10 YEARS

COMPLIANCE CHECK



COMPOUNDING STATISTICAL REPORT

Don't forget to submit your Compounding Statistical Report no later than January 31, 2026! This report must be filed with the Mississippi Board of Pharmacy each year for every pharmacy that has a compounding certificate. Compounding data submitted will cover January 1, 2025, through December 31, 2025 so you will not submit the form **until after December 31, 2025**. The form can be found in the Gateway Portal beginning in January (see below for instructions).

Pathway to Upload Your Compounding Statistical Report (DUE January 31, 2026)

- Only for Sterile Compounds. If you only compound non-sterile, report zero.
- Only applicable if you have a compounding certificate.
- You are not required to submit a recent compounding inspection since this was already submitted with your renewal application.



REMINDER

UPDATING YOUR PERMIT'S DEA REGISTRATION

If you have renewed your permit's DEA registration, please update the expiration date on file with the Board of Pharmacy in the portal.

TELEHEALTH PRESCRIBERS: VERIFY MS LICENSURE

Be sure to verify that out-of-state doctors and nurse practitioners have a MS license if they are providing telehealth services for Mississippi patients. You can verify via the following links for doctors and nurse practitioners respectively: <https://gateway.msbml.ms.gov/verification/search.aspx> or [License Verification | Mississippi Board of Nursing \(ms.gov\)](#).

UPDATING YOUR PROFILE

All pharmacists and pharmacy technicians are required to update their Board of Pharmacy profile with any change of employment and/or change of home address within 10 days of the change occurring.



CE AUDITS

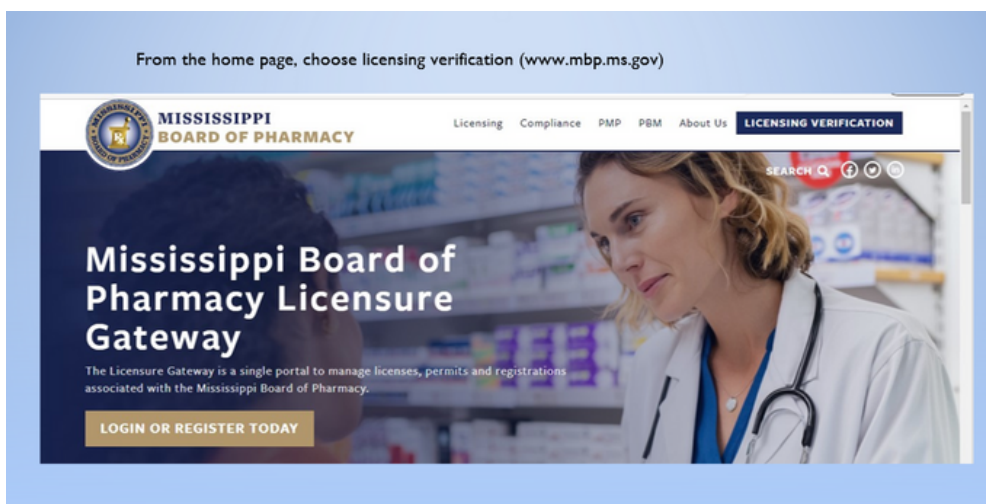
We now gather documentation for our CE Audits electronically. CE Audits are triggered by license renewals. When you launch your pharmacist renewal application, you will receive notification if you have been chosen for the CE Audit. If chosen for the audit, you will need to provide documentation of CE obtained from **January 1, 2024, through December 31, 2024** by uploading it to the gateway within 5 days. You are responsible for providing the documentation within the requested time frame. Please be sure to follow through to avoid any disciplinary action related to not providing the required CE documentation or not providing the documentation within the required time frame. If you have any questions regarding CE audits, please reach out to us at 601-899-8880 or email us at compliance@mbp.ms.gov. **A pending audit will not prevent renewal of your licensure.**

Continuing Education Requirements (Summary)

- 15 hours of CE required for each licensure period
- 2 hours live CE (live seminar or live webinar-no recordings) NOTE: Live CE is attained in the presence of others with a presenter and the possibility of interaction with a peer group. Webinars are considered live CE if the pharmacist can ask questions and get answers from the presenter(s) or the moderator during the webinar.
- 2 hours opioid abuse and prevention or other addiction related issue
- ACPE or MS BOP approved
- See Article IV of the MS Pharmacy Practice Regulations

LICENSE VERIFICATION/ACTIVE STATUS ONLY

Only employees/students showing an active registration/license status are allowed in the dispensing area of a pharmacy. Performing any technician/pharmacist/student related duty without an active registration/license is not allowed. Please verify the licensing or registration status of any technician/pharmacist/student on the licensing verification search page (not the Gateway).





ERROR CORRECTION

All errors in the PMP are **required** to be corrected. Please ensure your pharmacy is receiving your daily report from PMP Clearinghouse that contains the submission information. Please refer to the [Data Submission Guide](#) should you need assistance.

-TAKE NOTE -

Controlled substances II-V are to be reported to the MS PMP with the prescriber's valid DEA number. **Never use a false DEA number to report a controlled substance. Please ensure your facility is not sending these prescriptions without the valid DEA (example: only NPI, state license etc.)** Controlled substance prescriptions sent to the MS PMP database without a valid DEA number will receive a rejection. Should you have any questions, please email the [MS PMP](#). As a reminder, drugs of concern are required to be reported as well. *The only current drug of concern in Mississippi is gabapentin.*

CE OPPORTUNITY RENEWED!

Missed the CE last time? No worries—it's back! The course has been **renewed**, so keep an eye out for a link from MS PMP to access it. Earn **one complimentary hour of ACPE continuing education**—absolutely **free** and open to **pharmacists and pharmacy technicians nationwide**. Developed in partnership with the **National Association of State Controlled Substances Authorities** and **12 Prescription Monitoring Programs**, this course explores how pharmacy data entry impacts **PMP accuracy, clinical decisions, and data analysis.**

REMINDER

- Report any suspicion of diversion to the appropriate authority or contact the PMP directly if unsure.
- Individuals needing a copy of their PMP report must contact the MS PMP and follow the steps.
- PMP reports cannot be shared.
- **Users are prohibited from forwarding PMP reports to any entity or individual**
- Notify the MS PMP if your permit is inactive or closed, or if your pharmacy's DEA number changes.

For questions, reach out at 601-899-0138, msmpassist@mbp.ms.gov, or visit www.pmp.mbp.ms.gov.



RENEWALS:

We are currently in the year-end renewal period, which will close at midnight on December 31, 2025. Any renewals submitted after this deadline will be subject to a late fee.

If you do not wish to renew and/or need to close a facility permit, please log into the Gateway and submit a permit closure request.

IMPORTANT

Any renewal applications remaining in pending status after 12/31/2025 will result in an expired license. Individuals may not practice on an expired or pending license, and facilities may not operate under an expired or pending permit.

GATEWAY CHANGES & UPDATES

You may update your Gateway profile at any time:

- **Name changes** – Submit a name change request and upload the required documentation for staff approval.
- **Employment and address changes** – May be updated directly in your profile.

DON'T FORGET

NABP PROFILE REQUIREMENT

If you have not already done so, please create a free profile with NABP at www.nabp.pharmacy. This account will assign you an NABP e-Profile ID number, which must be reported to our office by telephone or email at licensing@mbp.ms.gov.

ALL THINGS LICENSING



PHARMACIST FILL UP

Reminder:

- To obtain a wallet card, log into your Gateway profile, download the card, and print if desired.
- To request a duplicate wall certificate, log into your Gateway profile and submit a duplicate certificate application. A \$25.00 processing fee applies.

TECH BITE

Pharmacy technicians without an active registration are not permitted in the dispensing area of a pharmacy. Only those technicians who are listed as “active” on the licensing verification portal may work in the dispensing area.

FACILITY HIGHLIGHT

• Facility Permit Amendments

- Changes to your permit (e.g., PIC/DR changes, address changes, business name changes, and/or ownership changes) must be submitted by logging into the Gateway and completing a Facility Amendment application. Supporting documentation may be required for staff approval.
 - **DR changes** – A fingerprint card must be mailed to the address indicated on the instruction sheet as soon as possible. Failure to submit fingerprints promptly will result in the expiration of your application.
 - **PIC/DR changes** – Must be completed in a timely manner to prevent any interruption in facility operations.

• Contact Information Requirement

- Each facility record must list at least two email addresses, one for the PIC/DR and one for an administrative contact. This ensures that all renewal notices, change application notifications, and other correspondence are received by the facility, even if the PIC/DR position becomes vacant.

• Important Note on DR Changes

- When a DR change occurs, **a new Gateway profile must be created** for the incoming DR. The previous DR's profile cannot be edited or renamed to reflect the new DR.

• DBA Names

- When completing renewal or amendment applications, **leave the DBA name field blank if your facility does not have a DBA name or DBA name change**. In addition, please do not re-enter the facility's legal name as the DBA name.

Student Sidebar Chatter

Student Intern/Extern Controlled Substance Registration

Your student intern/extern controlled substance registration card should expire **one (1) year from your graduation date**. If your expiration date does not align with this guideline, please contact the Licensing Division for corrections.

Withdrawal from Pharmacy School

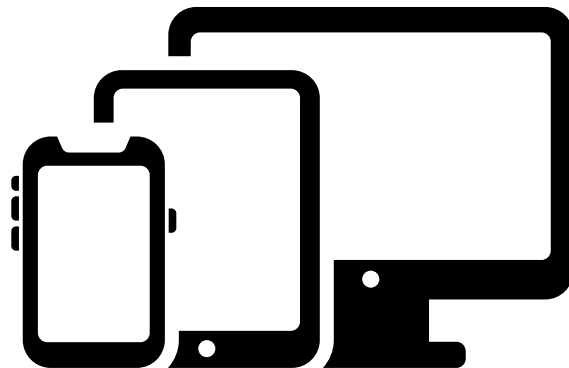
Please notify the Board immediately if you withdraw from pharmacy school. Student Intern/Extern registrations become inactive upon withdrawal. Should you wish to apply for a pharmacy technician registration, you will be required to petition the Board for permission.

ALL THINGS LICENSING



DEVICES MATTER

When using the online system, **on a cell phone or tablet** (any device other than a desktop or laptop), make sure to use the drop-down menu (scroll feature). We are finding that all the application options or other capabilities may not be visible on certain devices. We have had individuals submit the wrong application due to not fully being able to see that the scroll bar is available and functional on their electronic device. If you encounter any such issue, please feel free to contact our Licensing Division. We are more than happy to assist you.



LICENSING REMINDERS ARE NOW LOCATED ON THE WEBSITE

To enhance our service and provide you with easy access to vital information, we are pleased to inform you that certain licensing items have been relocated to our website for your convenience. This move ensures that you have the most current information at your fingertips. Please visit our site to stay updated on the following: 1. Pharmacist Fill Up 2. Tech Bite 3. Student Sidebar Chatter 4. Facility Highlight For detailed information and to access these resources, please visit <https://www.mbp.ms.gov/licensing>.



ADDITIONAL INFORMATION

Please be on the lookout for upcoming videos or tutorials that will be posted on our Facebook page, users' Gateway profile, and YouTube to provide guidance on how to navigate through the License Gateway and information on questions that users may have.

Stay Connected

