

MISSISSIPPI BOARD OF PHARMACY

WHAT TO EXPECT DURING AN INSPECTION



CALL: 601-899-8880 WEBSITE: WWW.MBP.MS.GOV

WHAT TO EXPECT DURING A BOARD OF PHARMACY INSPECTION

The Mississippi Board of Pharmacy appreciates your cooperation during this inspection. The mission of the Board is to protect and promote the health of Mississippi citizens by regulating and controlling the practice of pharmacy and the distribution of prescription drugs and devices. Our inspections are done by compliance agents of the Board of Pharmacy. Inspections are routine (once every 12-18 months), unannounced visits. The goal of an inspection is to safeguard the health and safety of consumers. An inspection is also an opportunity for our compliance agents to provide education, guidance, and answers to any questions you may have.

We look forward to partnering with you to keep Mississippi healthy and safe. Please note: The Mississippi Board of Pharmacy has authority over dispensing facilities. The Mississippi State Board of Medical Licensure has authority over physicians.

COMPLIANCE AGENTS

Identifies him or herself (provides business card and shows badge if asked)
Conduct inspections with professionalism and good judgment
Provide information and answer any questions about regulations

DOCUMENTS

Past Inspection Reports (N/A to first time inspections)
List of medications being dispensed
Annual Controlled Substance Inventory
Acquisition and Disposition records to include: wholesaler invoices, dispensing records, records of drug return or destruction
DEA 222 forms or CSOS
Controlled Substance invoices dated and initialed
Transfer records between physicians
Written policies and procedures (manual dispensing and automated dispensaries, drug accountability)
DEA Registration
Physician resource: DEA Prescriber's Manual

ADDITIONAL INFORMATION

Permit (facility)
License (physician)
Drug expiration dates
Labeling requirements
Storage requirements

PHYSICIAN

Provide access to the compliance agent during regular business hours
Provide access to review all necessary documents to include records of manufacture, sale, acquisition, receipt, shipment, and disposition of medications
Provide access to inspect any automated dispensaries

POST INSPECTION

Any conditions that are unsatisfactory or need improvement will need to be corrected. Keep all documentation related to making those corrections with your inspection report. After the initial education period, any non-compliance could be reported to the Mississippi State Board of Medical Licensure.

If the compliance agent suspects a violation of pharmacy law has occurred, you may receive written notice. Examples of written notices would be:

- *Education/call for corrective action plan
- *Issue a warning or reprimand
- *Issue a citation
- *Refer the case for disciplinary action

Warnings, citations, and reprimands are not considered disciplinary actions.