



Frank Gammill, Executive Director

6360 I-55 North, Ste 400
Jackson, MS 39211
Phone: 601-899-8880
Fax: 601-899-8891
www.mbp.ms.gov

ATTENTION DME PERMIT HOLDERS

The July 1, 2018 through June 30, 2019 Durable Medical Equipment Permit Renewal Period is now officially open.

 **To Renew Online: [CLICK HERE](#)** 

- If there are no changes to your permit, **you must renew online.**
 - If this is your first time to renew, you must log on as a new user.
 - If you renewed online during the last renewal period, you will log in as a returning user.
- Please verify the information displayed. If you have **any changes** to the name of the business, location, and/or the permit holder, **download** and print the Durable Medical Equipment Permit Renewal Application and mail to the Mississippi Board of Pharmacy.
- Read carefully and complete all applicable fields. **All incomplete applications will be returned.**
- A money order, cashier's check, or business check must be submitted to the Board office postmarked no later than June 30, 2018. The check or money order must be made payable to the Mississippi Board of Pharmacy. **As a reminder, please do not send or bring cash to the MSBOP and do not bring your renewal to the MSBOP.**
- There is a small online renewal transaction fee that is not charged by the MSBOP but by the online payment processor.
- Updated renewal permits **will not be mailed**. After renewing online, proof of renewal may be printed from the online portal.
- Any Durable Medical Equipment Permit that has not been renewed by June 30, 2018 becomes null and void after that date and you shall not perform any DME Activities. **There is no grace period.**
- Any Durable Medical Equipment Permit Renewal postmarked after or processed online after June 30, 2018 **will be assessed a late fee of \$50.00.**
- If you do not wish to renew your DME Permit, you must send **written notification** to the MSBOP via letter, email, or fax.

If you have questions, please email: Licensing@mbp.ms.gov